



Central North Dakota Steam Threshers, Inc.

RENTAL AGREEMENT AND USE POLICY

We appreciate your interest in renting our equipment or facility. CNDST is pleased to host you and wish you every success in your event. To rent our equipment or facility, you must comply with all the terms and conditions of this Rental Agreement and Use Policy.

Tables and Chairs

Tables Only - \$5.00

Tables & (8) Chairs - \$10.00

Additional Chairs - \$0.50/Each

Security Deposit if removed from our building - \$250.00 (This is refundable if there is no damage)

Potter Pavilion

Rent - \$200.00 (includes Tables & Chairs)

Security Deposit - \$200.00

It is required that the Renter(s) make sure that the grounds are free of litter related to their event

Security Deposit will be refunded if the building and grounds are acceptable upon inspection

Bathrooms

Security Deposit - \$150.00

The use of the Bathrooms is included in the facility fee

Security Deposit will be refunded if they are acceptable upon inspection after the event

Rental period is for (4) consecutive days with an additional charge of \$25.00/day for each day used beyond this time frame. The office is not included in the Rental Agreement. Food can be served from the NE corner of the facility with ample electricity.

Additional charges may be added for any damage the Renter(s) causes. Any such charges will be detailed in writing along with an invoice for charges.

When renting the Potter Pavilion and the grounds, the Rental Agreement and Use Policy are only valid upon the completion of a lease agreement with Eddy County Commissioners for the use of Eddy County Fairgrounds and proof, if required, of liability insurance for the dates of the rental.

Event Details

Name(s): _____

Address: _____

Email(s): _____

Telephone: _____ Cell: _____

Date of Event: _____

Type of Event: _____

Rental Description: _____

Rental Item	Price	Quantity	Security Deposit	(X)	Total
Potter Pavilion	\$200.00		\$200.00		\$
Tables Only	\$5.00		\$250.00 (Removed from Grounds)		\$
Tables & (8) Chairs	\$10.00				\$
Additional Chairs	\$0.50/Each				\$
Bathrooms			\$150.00		
GRAND TOTAL					\$

Security Deposit: \$ _____

Date Paid: _____

The terms and conditions of the Rental Agreement and Use Policy are incorporated herein by reference. The Security Deposit(s) are payable at the time the lease is agreed upon and signed by CNDST and the Renter(s).

CNDST Rep

Date

Renter(s)

Date

Renter(s)

Date

OFFICE USE: DATE: _____ CHECK #/CASH: _____ INITIALS: _____