



Central North Dakota Steam Threshers, Inc.

RENTAL AGREEMENT AND USE POLICY

We appreciate your interest in renting our equipment or facility. CNDST is pleased to host you and wish you every success in your event. To rent our equipment or facility, you must comply with all the terms and conditions of this Rental Agreement and Use Policy.

Tables and Chairs

Tables Only - \$5.00

Tables & (8) Chairs - \$10.00

Additional Chairs - \$0.50/Each

Security Deposit if removed from our building - \$250.00 (This is refundable if there is no damage)

Potter Pavilion

Rent - \$550.00 (includes Tables & Chairs)

Security Deposit - \$200.00 (This is refundable if the building and grounds are acceptable upon inspection)

It is required that the Renter(s) make sure that the grounds are free of litter related to their event

Bathrooms

The use of the bathrooms is included in the facility fee

Payment

Security Deposit: Check to be written to CNDSTR for security deposit amount and will be held by CNDST until event has occurred and there are no damages or extra costs.

Rental Fee: Check to be written to CNDSTR for rental amount and will be deposited once contract has been signed by all parties.

Additional charges may be added for any damage the Renter(s) causes. Any such charges will be detailed in writing along with an invoice for charges.

When renting the Potter Pavilion and the grounds, the Rental Agreement and Use Policy are only valid upon the completion of a lease agreement with Eddy County Commissioners for the use of Eddy County Fairgrounds and proof, if required, of liability insurance for the dates of the rental.

Event Details

Name(s): _____

Address: _____

Email(s): _____

Telephone: _____ Cell: _____

Date of Event: _____

Type of Event: _____

Rental Description: _____

Rental Item	Price	Quantity	Security Deposit	(X)	Total
Potter Pavilion	\$550.00		\$200.00		\$
Tables Only	\$5.00		\$250.00 (Removed from Grounds)		\$
Tables & (8) Chairs	\$10.00				\$
Additional Chairs					\$
Brinsmade Church	\$100.00 - Donation				
Tiffany Hall					
Campground Spot	\$25.00/Night <small>(Hookup)</small>				
	\$10.00/Night <small>(Primitive)</small>				
GRAND TOTAL					\$

Security Deposit: \$ _____

Date Paid: _____

 The terms and conditions of the Rental Agreement and Use Policy are incorporated herein by reference. The Security Deposit(s) & Rental Fee are payable at the time the lease is agreed upon and signed by CNDST and the Renter(s).

CNDST Rep **Date**

Renter(s) **Date**

Renter(s) **Date**

OFFICE USE: DATE: _____ CHECK#/CASH: _____ INITIALS: _____

ADDITIONAL BUILDINGS ATTACHMENT

Brinsmade Church

Donation - \$100.00

It is required that the Renter(s) clean the church before event if needed and make sure the building and the grounds around are free of litter related to their event.

Tiffany Hall

Donation – To be discussed with Board

It is required that the Renter(s) clean the hall before event if needed and make sure the building and the grounds around are free of litter related to their event.